



The Gala will feature a silent auction of donated items. All auction items will be featured on the Gala website, and highlighted in the sponsor list on the WHMS website, and printed in our *Messenger*.

Donations valued at \$100 or more will also be featured prominently in signage at the Gala.

Please submit this form no later than March 20, 2012 to ensure inclusion.

Description of the item (Please be specific. Include all restrictions, black-out dates, expiration dates, and other limitations on the use and availability of the item). Attach separate sheet if necessary.

Value of item \$ _____

Company/Donor Name (as you would like to be listed on the Gala website):

Contact Person: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Fax:** _____

E-mail: _____

Website: _____

Signature: _____ **Date:** _____

If you would like a volunteer to pick up your donation, please check here: _____

Please return this form to Woodland Hill Montessori School by March 20, 2012. The auction items must be delivered, or ready to be picked up, before March 30. If you have any questions, or need further information, please contact Moira Rienzo at (518) 283-5400 ext. 32 or moira@woodlandhill.org.

